

SOUTHERN ASSOCIATION FOR VASCULAR SURGERY
500 Cummings Center, Suite 4550; Beverly, MA 01915; (978) 927-8330

40th Annual Meeting • January 20-23, 2016
Ritz-Carlton • Cancun, Mexico

Abstract/Video Submission Deadline: Thursday, September 3, 2015 ~ 11:00 pm EDT

INSTRUCTIONS TO AUTHORS

SUBMISSION POLICY:

Abstracts submitted to the Southern Association for Vascular Surgery for consideration for the Annual Meeting program must be original work. Work that has been presented orally at national or regional meetings or has been previously published cannot be submitted. It is acceptable to submit work that has been presented at local meetings or as a poster, provided it has not been published.

It is permissible to simultaneously submit abstracts to more than one society. However, if accepted for plenary presentation, the Southern Association for Vascular Surgery expects that it will be presented at the SAVS Annual Meeting. Authors whose work is accepted for plenary presentations must submit a manuscript to the *Journal of Vascular Surgery Publications*.

Failure to comply with the above policies may result in all authors listed on the abstract/manuscript being ineligible to submit work to the Southern Association for Vascular Surgery for up to one year.

Should authors have questions or concerns regarding these policies or whether their work is appropriate for submission, they should contact the Chair of the Program Committee or the Secretary-Treasurer for clarification prior to submitting their abstract.

ACCME

Submitting authors will also be prompted to answer the following questions during the submission process:

- What quality gap (limitation or problem) with the practice of vascular surgery does this research address?
- In what way might the results of this project supplement or inform, our clinical or research knowledge or strategies?

Self-Assessment Questions

Because the ABS requires self-assessment to maintain your Board Certification and Maintenance of Certification (MOC), the SAVS is developing a self-assessment exam for SAVS attendees at the January Annual Meeting. To meet this need you will need to create **two (2)** pertinent questions to test the attendee's understanding of the main points of your presentation. **One question needs to be CASE BASED.** For each question please provide one (1) correct answer (which will be supported by your data and presentation) and three (3) incorrect answers. **PLEASE NOTE: "All of the Above" responses are not permitted.**

Resident Poster Competition

For abstracts to be considered as a part of the Resident Poster Competition, the author must meet all of the following criteria:

1. The author is a Resident, Fellow or Student at the time of submission
2. The Resident/Fellow/Student is the first author on the paper
3. The author will be present at the 40th Annual Meeting should the paper be accepted.

Abstracts not selected for the Resident Poster Competition Presentation are still eligible for inclusion within the general scientific program. Only one abstract submission is necessary.

SUBMISSION INSTRUCTIONS:

CASE REPORTS (For Panel Presentation)

Go to the “**New Abstract**” link. Next is the Presentation Preference Step. Be sure to select either a Case Report from the drop down menu. Do not paste any reference to the authors or institutions in the Abstract Body. Do not use footnotes or references. A maximum of two slides or angiographic films may be uploaded to accompany the Case Report. A maximum of 500 words will be allowed (with a minimum of 50).

FREE PAPERS

Go to the “**New Abstract**” link. Next is the Presentation Preference Step. Be sure to select Free Paper from the drop down menu. Do not paste any reference to the authors or institutions in the Abstract Body. Do not use footnotes or references. A maximum of 500 words will be allowed (with a minimum of 50). A maximum of two tables, graphics or images may be uploaded. Each table, graphic or image uploaded will deduct 25 words from the total word count of the abstract.

VIDEOS

If submitting a video, you **MUST** submit an abstract via the abstract submission site. All submissions must include an abstract with a maximum of **500** words (minimum of 50). Go to the “**New Abstract**” link. Next is the Presentation Preference Step. Be sure to select Video from the drop down menu. Do not paste any reference to the authors or institutions in the Abstract Body. Do not use footnotes or references.

ALL videos must be submitted **by mail** (no later than Thursday, September 3, 2015) using the following format. Videos may not exceed **5 minutes** in length.

- Quicktime (.mov) or MPEG4 (.mp4), both encoded with h.264 only or MPEG2 (.mpg) or Windows Media Video (.wmv), all at a minimum 640x480 resolution or 720x480 and minimum 700kb/s bitrate and 29.97 frame rate.
- Please include the presenting author’s name and the control number of the submission for reference.
- Please send two (2) copies to:
SAVS – Taylor Baumgartner – 500 Cummings Center, Suite 4550, Beverly, MA 01915

Abstract Table Format

Tables+Figures must not exceed two for each abstract. Tables must be submitted in the table building tool. Tables may not contain information that could identify patients. Tables must use 12 point Times New Roman font and must NOT span more than one page in the Word Document. Tables must be cited in the abstract, include a title, and all of the columns and/or rows must be labeled.

FOUNDERS' AWARD

Select the "**New Abstract**" link under Abstract Founders' Award Submission. The Founders' Award allows for an Extended Abstract not to exceed 1,500 words, represents original research on a basic science of clinical vascular subject and should be submitted by a Trainee (i.e. student, resident or fellow) currently in a program located in one of the states comprising the membership of the Southern Association for Vascular Surgery.

The material must concern peripheral arterial, venous or lymphatic disease and must not have been presented, submitted or published elsewhere. A manuscript suitable for publication in the *Journal of Vascular Surgery Publications* will be required at the time of presentation. Judging will be based on the quality of the extended abstract, and authors will be notified prior to this year's meeting.

Award

The 2016 award will consist of \$5,000 and will be presented at this year's meeting in Cancun, Mexico

ABSTRACT NOTIFICATIONS

Notification of the Program Committee's decision will be distributed in October (2016).